

Stakeholder Engagement Guideline



Sustainable Development Office Delta Electronics (Thailand) Public Company Limited

Manufacturing and exporting of power supplies and other Electronic Equipments and Components Company registration number 0107537002559

Headquarter

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Forewords

Delta's substance "Sustainable Development", entails the involvement of large variety of interest groups. Through daily business process, feedback from related public disclosure, various communication channels, trade events and partnership with leading institute; our stakeholders' voices help us realized the material issues in extended view.

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1. Purpose

Delta Thailand and its subsidiaries (hereafter "Delta" or "the company") realizes that stakeholder's explicit expectation, interest and concerns is crucial for our sustainable growth. The company values our stakeholder's opinion as significant component to learn from their insights into emerging trends and innovations, as well as the risks and opportunities for our business.

2. Objectives

In this guideline, Delta adopts the AA1000 Stakeholders Engagement Standard (AA1000SES) to boost up our stakeholders participation. The key objectives of this guideline include:

- 1. To help Delta personnel to design proper activities, channels, approaches and tools to get stakeholders' explicit and material opinion for inclusivity.
- 2. To provide guidance of stakeholder's material comments screening for effective ESG activity and performance development.
- 3. To incorporate engagement outcome into key strategic decision-making and thus responsively contributing to stakeholder's expectation fulfillment while achieving the triple bottom lines.
- 4. To maintain Delta's participation in Sustainable Development Goal 16.7, 17.6 and 17.7 which create mutual benefit to society and environment.

3. Scope

This stakeholder engagement guideline has communicated and adopted by all personnel of Delta Electronics (Thailand) Public Company Limited and its subsidiaries as stated at https://www.deltathailand.com/en/investment-structure.

4. Commitment

To continue creation added value, reduce negative impact and retain positive performance; Delta commit to engage its stakeholders by following AA1000SES principles as following:

- 1. **Inclusivity**: Delta will enhance its stakeholder's participation in developing and achieving an accountable and strategic response to sustainability. The company will accepts its accountability to those on whom it has an impact and who have an impact on it.
- 2. **Materiality**: Relevance and significance of an issue to an organization and its stakeholders will influence Delta's decisions, actions and performance of an organization or its stakeholders.
- 3. **Responsiveness**: Delta will response to stakeholder issues that affect its sustainability performance, and is realized through decisions, actions and performance, as well as communication with stakeholders.

5. Authority and Responsibility

Sustainable Development Committee consists of four key members to delegate sustainable development to respective managers, develop and review strategic sustainable development plans, monitor and continuously improve CSR-inprocess, response to stakeholder's material expectation and ESG-related initiatives and annually and/or any time that is necessary to present a detailed report to the Board of Director.

Though all Delta's executive-level position has responsible for economic, environmental, and social topics up to nature of their functions, Sustainable Development (SD) Office had founded to connect smarter and greener values chain

across related functions. In addition, Sustainable Development Office plays its roles to translate stakeholder's expectation, concern and interest in to Delta's actions with

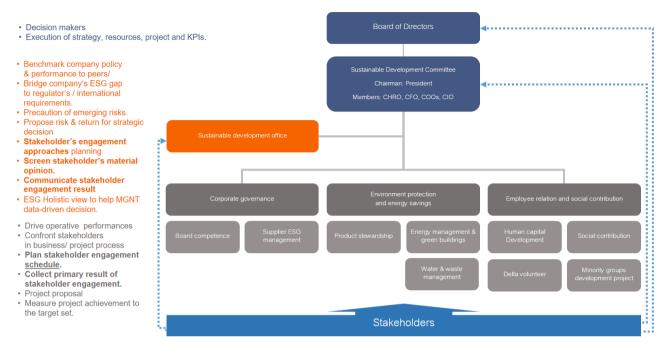


Figure 1: Roles and Responsibilities of Sustainable Development Committee

6. Procedure

In addition to timely hearing activity, Delta Thailand has adopted ISO 26000 and AA1000APS 2018 principle to communicate with both direct stakeholders who have a visible role in the organization and entities that use the service or are impacted by it; and indirect stakeholders interested in Delta's performance.

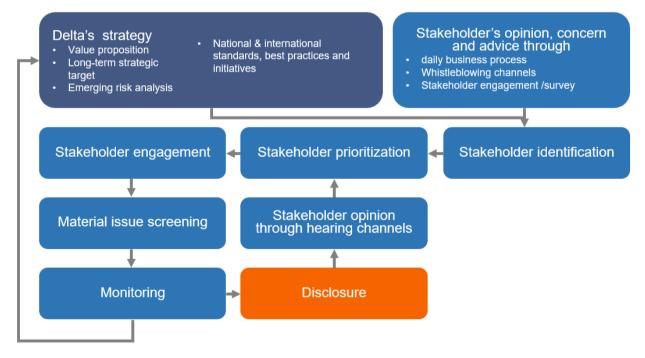


Figure 2: Procedure of Delta's stakeholder engagement

6.1 Stakeholder Identification

The stakeholders' expectation identified with systematic materiality analysis, so that we can take the necessary responsive action and enrich the content of our information disclosures. Furthermore, any stakeholder's highlights raised in "Other important area" portion of the on-line questionnaire had reported to the management and Sustainability Development Committee to seek for any further action as well. According to Delta founded mission "To provide innovative, clean and energy-efficient solutions for better tomorrow", we realize related stakeholders in our value chain ass following.

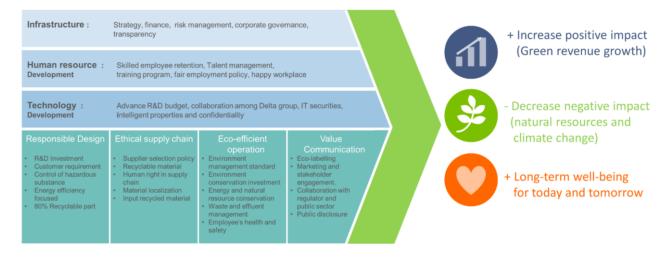


Figure 3: Delta Thailand Group's value chain

6.2 Stakeholder Prioritization

6.2.1) Consider emerging risk

Since embarking on its ongoing sustainability journey, Delta Electronics (Thailand) relentlessly exploit emerging trends and impacts. To counter emerging risks, we take mitigating actions and create proactive strategies to bolster our company's long-term (impact over 3 years) resilience. We seek to manage risks through informed decision making, foresight and agility and to forge a business that will response to stakeholder's expectation while minimize related potential impact far into the future. In long-term Delta focus on 4 emerging risks as followings

Emerging Risk	Raised issue	Delta material issue	Potential impact - Negative + Positive ? Unknown	Related stakeholders
Rapid urbanization and Climate change	 Demand ramp up Material (+manufacturing factor) shortage 	 Eco-efficient operation Economic performance Innovation management Supply Chain management Norm of Transparency 	 Demand ramp-up in energy-efficient and clean energy products and solutions. Increase in local electricity intensity Increase in fossil fuel used to generate electricity Higher production cost Natural resource scramble Flood way blockage Customer's higher expectation on ESG-related information Difference of governmental policies to face Difference in supply and demand behavior 	 Employee Customer Suppliers Community Public & Society Regulator Investor/ shareholders NGOs Media
	 Air pollution and emerging diseases 	Occupational Health and Safety	 Operation lost time Employee health and safety Higher social security cost 	

Emerging Risk	Raised issue	Delta material issue	Potential impact - Negative + Positive ? Unknown	Related stakeholders
Shift in global economic power	 Public policy change Fluctuated exchange rate in subsidiary sites Trade war impact on operation, supply chain and customer finance performance Tax Corruption 	Economic performanceNorm of transparency	 ? High competition of supply chain in emerging market Raw material scarcity Intellectual information and confidentiality break-in effort ? Difference of governmental policies to face ? Difference in supply and demand behavior ? More queries on ESG question from new investors in emerging market 	 Employee Customer Suppliers Community Public & Society Regulator Investor/ shareholders Creditor Media NGOs
Demographic and social change	 Labor welfare at subsidiary plants in India 	 Eco-efficient operation Innovation management 	 Skilled labor force shortage due to aging population and new industries flourishing (e.g. AI and programming) Faster turnover of product life cycle. Higher expectation / requirements on responsible product & services esp. in ESG aspect. 	 Employee Customer Suppliers Community Public & Society Investor/ shareholders
Technological breakthroughs		 Eco-efficient operation Innovation maintaining Supply chain management 	 IoT application to home appliances/ devices Adoption of Industry 4.0 Information security : Hacking frequency increases Higher power and capacity demand for datacenters Higher expectation / requirements on responsible product & services esp. in ESG aspect. Faster turnover of product life cycle. 	 Employee Customer Suppliers Community Public & Society Regulator Investor/ shareholders Media

6.2.2) Consider stakeholder's influence and impact

Based on 2018 Financial Statement stakeholder's influence and impact score had executed based on their potential to affect Delta's **Sustainability Capital** including reputation, financial performance, business Growth

Assigned that :

- The minimum influence/impacted sustainability capital is 0 THB
- The maximum influence /impacted sustainability capital is 400 Million Thai Baht (approximate 1% of 43,607 Million Thai Baht of Delta's Thailand's revenue.)
- Decided number of class is 5

When (400-0)/5 the range of each class is 80. The interval of the scores had classified into 5 classes as following:

. Score miler var for st	akenoider 5 milluence	and impact consideration
Score	Level of influence/ impact	Sustainability capital influence/ impact potential (Million Thai Baht)
5	Very High	320 - 400 and over
4	High	240 - 320
3	Moderate	160 - 240
2	Low	80-160

Table 1: Score interval for stakeholder's influence and impact consideration

1 Very Low	0 - 80
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Result of recent stakeholder engagement prioritization demonstrates various degrees of both direct and indirect stakeholder's influence on Delta Sustainability and the potential of being impacted by Delta ESG-related decision.

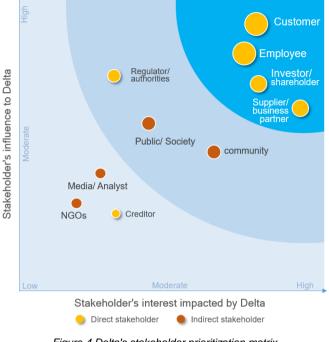


Figure 4 Delta's stakeholder prioritization matrix

6.3 Stakeholder Engagement Planning

Delta plan appropriate approaches with exact frequency to ensure stakeholder inclusiveness. While local and English language online platforms help the company to realize more explicit expectation, concern and interest from our stakeholders; offline communication channels are strongly established to eliminate digital divide while enriching related parties relationship.



Figure 5: Sustainability approaches for designing stakeholder engagement

To ensure all the stakeholder rights protection, Delta's personnel has responsibility to study Code of Conduct, Corporate governance policy, Human rights policy, Information Security policy and Whistleblowing policy. In addition, Delta's personnel are recommended to study the company's <u>privacy policy</u> and Unicef's guidance on Children's right, <u>Children are Everyone's Business</u>, to perform their under-aged stakeholder engagement.

Stakeholders	Communication approaches Direct Stakeholders	One-way	interactive	Timely	Daily	skly	thly	Bi-montly	terly	ally	
			<u>ī</u> .	F	õ	Weekly	Monthly	Bi-m	Quarterly	Annually	Biannually
-											
-	Offline:										
-	 Direct feedback via sales channel 		\checkmark	\checkmark							
-	 On-site discussion, audit 		\checkmark	✓							
-	- CRM System in Front Office	√	 ✓ 	✓							
-	- Roadshow, Marketing events	_	✓ ✓						✓	\checkmark	
	- Random interview		\checkmark	✓						~	
	- Telephone number +662 709 2800 Online:		v	v							
-	- Annual report	√		\checkmark						\checkmark	
	Sustainable Development Report	 ✓	√	▼ ✓						v √	
e	Corporate governanceReport	▼ √	•	· ✓						▼ √	
Customer	- Greenhouse gas inventory report	· ·		✓						\checkmark	
ŝt	- Public ESG policies availability	✓		✓					✓	\checkmark	
- N	- Customer's satisfaction survey questionnaire	✓								\checkmark	
Ö	- News letters	\checkmark					✓				
<u> </u>	- Website: www.deltathailand.com		\checkmark		\checkmark						
`_	 Facebook: DeltaElectronicsTH 		\checkmark		✓						
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-	Online magazine https://360.deltathailand.com/ Linkedin: deltaelectronicsthailand/	_	\checkmark			√		✓			
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-	det.marketing@deltathailand.com		\checkmark	✓							
-	info@deltathailand.com		\checkmark	✓							
	whistleblow@deltathailand.com		\checkmark	✓							
	Offline:			-			_				
	- Labor Union, Welfare, OHSMR meeting		\checkmark				\checkmark				
-	- Delta Thailand's intranet	✓		✓							
-	- Voice announcement	\checkmark		✓							
	- CSR activities		\checkmark				\checkmark				
	- CSR bulletin board	\checkmark		✓							
S	- SD digital panels	\checkmark						\checkmark			
Employees	 Orientation and career development training 		\checkmark						~		
<u>S</u>	- Employee satisfaction survey		\checkmark								\checkmark
N	- Suggestion boxes	\checkmark		✓			✓				
Ĕ	- Stakeholder engagement questionnaire	\checkmark								\checkmark	
ш	- Random Interview		\checkmark								
N.	- P.O. box 50 Bangpoo	\checkmark		✓							
	- Free intrenal phone numbers		\checkmark								
	Online:										
	- Annual report	\checkmark		✓						\checkmark	
-	- Sustainable Development Report	_	\checkmark	✓						\checkmark	
-	- Greenhouse gas inventory report	 ✓ 		✓						\checkmark	
F	Public ESG policies availability	\checkmark		√					~	\checkmark	
-	Circulation mail/ announcement	 ✓ 		✓							
-	- Intranet: http://thbpo-oa-service.delta.corp	\checkmark			\checkmark						
-	- Website: www.deltathailand.com	✓			✓						
F	- Facebook: DeltaElectronicsTH		\checkmark		✓						
	- Youtube: https://goo.gl/9dnYix		\checkmark				\checkmark				
-	- Online magazine https://360.deltathailand.com/	\checkmark					✓				
	- Linkedin: deltaelectronicsthailand/		\checkmark			\checkmark					
	 Intagram: https://www.instagram.com/delta.360sea/ 		\checkmark			\checkmark					
	- e-mail										
-	det.sd@deltathailand.com		✓ ✓	 ✓ ✓ 							
-	whistleblow@deltathailand.com		\checkmark	\checkmark							
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Table 2: Summary of stakeholder engagement approaches with frequency

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Stakeholders	Communication approaches	One-way	interactive	Timely	Daily	Weekly	Monthly	Bi-montly	Quarterly	Annually	Biannually
	Offline:										
	- Press release/ Opportunity day	√		\checkmark							
	 Annual General Meeting 	\checkmark		\checkmark							
_	 Stakeholder engagement questionnaire 		\checkmark				\checkmark				
_	- Investor relation department		✓						✓		
S	- Random Interview		✓								
e e	- P.O. box 50 Bangpoo	✓ ✓	√	\checkmark							
ğ	- Telephone number +66 2709 2800	V	V	V							
0	Online:	\checkmark		√						✓	
- - -	Annual report Sustainable Development Report	v	√	▼ √						 ✓ 	
ar	Corporate governance report	✓	v	▼ √						▼ ✓	
μ	- Public ESG policy availability	▼ ✓		· •					 ✓ 	▼ ✓	
S	Public financial statement	· ·		\checkmark					~		
∞ -	- Public major shareholder report	· · · · · · · · · · · · · · · · · · ·		√						\checkmark	
J L	Public dividend informantion report	✓		\checkmark						\checkmark	
3. Investor & shareholders	- Public live stock price platform	\checkmark		~						✓	
ĕ	- Greenhouse gas inventory report	✓		\checkmark						\checkmark	
2	- Website: www.deltathailand.com	\checkmark			✓						
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	whistleblow@deltathailand.com		V	V							
	Offline:										
-	- Validation of specific contact windows	 ✓ 		\checkmark							
-	- Regular and irregular meeting.	\checkmark		V						✓	
-	 Metal Origins and Declaration of Conflict Metal Free RBA Validation Audit 	▼ ✓	√							▼ ✓	
-	- Environment-Related Substances Management	· ✓	•	\checkmark						•	
	Measure				\checkmark						
<u>ر</u>	- Signatory supplier code of conduct	✓		\checkmark							
er	- ESG inclusive agreement	\checkmark		\checkmark							
Ę	 Signatory supplier code of conduct 	\checkmark		\checkmark							
ส	 Daily business process. 		\checkmark				\checkmark				
partn	 Supplier survey questionnaire. 		\checkmark						\checkmark		
SS	- RBA Validation Audit	\checkmark								\checkmark	
Û,	- Random Interview		✓								
.⊆	- P.O. box 50 Bangpoo	 ✓ 	√	\checkmark							
& buiness	- Telephone number +66 2709 2800	✓	V	V							
<u> </u>	Online:										
00	- Supplier management measurement	\checkmark		\checkmark							
S	- Supplier code of conduct - Integrity undertaking agreement	\checkmark		\checkmark							
<u>e</u>	- Integrity undertaking agreement - Annual report	✓ ✓		✓ ✓						✓	
d	Sustainable Development Report	✓ ✓	\checkmark	· √						▼ ✓	
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Suppliers	- Greenhouse gas inventory report	✓		✓						\checkmark	
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Stakeholders	Communication approaches	One-way	interactive	Timely	Daily	Weekly	Monthly	Bi-montly	Quarterly	Annually	Biannually
	Offline:										
	 Validation of specific contact windows 	✓		\checkmark							
	- Direct feedback via CSR on-site team	\checkmark		✓							
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	Offline:										
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Public & society	- Annual report	✓	\checkmark							\checkmark	
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	suppliers@deltathailand.com		\checkmark	✓							
	recruitment@deltathailand.com		\checkmark	✓							
	Offline:										
∞	- Validation of Legal and ESG related departments	\checkmark	\checkmark								
7. Regulator authorities	- Participation to regulators' activities, initiatives, association	~	\checkmark								
<u>E a</u>	- Newsletters form regulators	✓									
Πρ	- Compliance contact windows	✓	\checkmark								
<u>N</u>	- Regular audit	✓	\checkmark								
E %	- On-site meeting	✓									
а <u>–</u> а	- Related legal document submission	\checkmark									
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Stakeholders	Communication approaches	One-way	interactive	Timely	Daily	Weekly	Monthly	Bi-montly	Quarterly	Annually	Biannually
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7. Regulator and authorities	- Website: www.deltathailand.com	✓			\checkmark						
L C	 Public Annual report 	✓								✓	
± 5	 Public Sustainable Development Report 		\checkmark							✓	
	 Public Corporate governance Report 	✓								✓	
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	Offline:										
	 Validation of accounting related functions 		✓								
	- Regular internal audit		\checkmark								
	- On-site meeting	✓									
	- Related legal document submission										
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E E	- Public Annual report	✓								✓	
U U	- Public Sustainable Development Report		✓							✓	
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		Ту	Type Interval frequency								
nalyst	Communication approaches	One-way	interactive	Timely	Daily	Weekly	Monthly	Bi-montly	Quarterly	Annually	Biannually
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<u>ಹ</u>	- Website: www.deltathailand.com	\checkmark			\checkmark						
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6.4 Material issues screening

After the engagement process, Prioritize each material aspect by using Simple Correlation Test to validate the level of significance of each aspects to the Company's key performances. Delta's stakeholder engagement representatives are suggested to screen material issue by simply consideration guide as following:

- 6.4.1) Do the stakeholder's interest/ concern relate to Delta's founded mission "To provide innovative, clean and energy efficient solutions for better tomorrow"?
- 6.4.2) Do the stakeholder's interest/ concern relate to Delta brand promise "Smarter. Greener. Together"?
- 6.4.3) Are the stakeholder's interest/ concern potential to create financial impact eg. Revenue, growth, change in tangible and intangible assets, cost to Delta?
- 6.4.4) Are the stakeholder's interest/ concern potential to boost or block Delta's progress to fulfill the committed sustainable development goals?
- 6.4.5) Are the stakeholder's interest/ concern potential to influence or impact other stakeholder shared values?

6.5 Monitoring

Sustainable Development office consolidates stakeholders' feedbacks to discuss the result and detail of stakeholders' score and related suggestion with the Sustainable Development and related committees to assess the influence and impact of each issue to Delta Thailand's performance on annual basis.

Table 3: Sample of stakeholder expectation response for SD committee discussion and public disclosure

Stakeholder	Stakeholder expectation	Engagement and communication approaches	Respond to	Interval frequency
Stakeholder 1				
Stakeholder 2				
Stakeholder 3				
Stakeholder 4				
Stakeholder 5				

6.6 Report & disclosure

6.6.1) Annually, result of Delta stakeholder engagement is communicated to both internal and external stakeholders as followings:

Table 4: Approach	to communicate stakeholder	engagement result.

Туре	Stakeholders	Channels/ Approaches
Internal Stakeholders	Board of Directors	Company secretary/ Board of director meeting
	Sustainable Development Committee and working teams (local & subsidiaries)	Sustainable Development Committee Meeting
	Risk management committee	Sustainable Development Committee Meeting
	Corporate governance committee	Sustainable Development Committee Meeting
External Stakeholder	All external stakeholders	Sustainable Development Report
	Regulator and authorities	Regulatory audit/ report

6.6.2.) Finally, the inclusive stakeholder engagement result will be prioritized to ensure materiality in the form of material issue matrix which will be used for completing the company responsive public disclosure in accordance with Global Reporting Initiative (GRI) Standards.

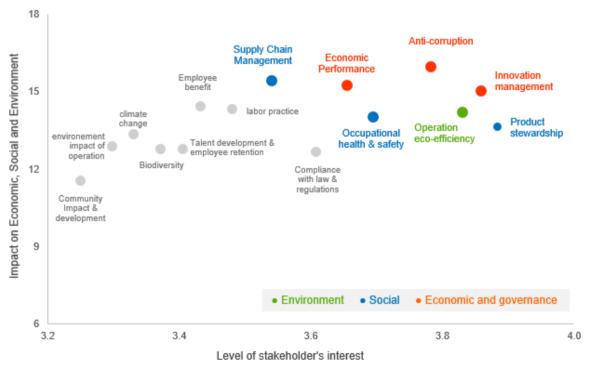


Figure 6 : Sample of Delta's Material issues from its 2018 Sustainable Development Report

6.6.2.) The stakeholder feedback on Delta's sustainability disclosure will be collected back through attached feedback form an

Annex

A1. Sample of stakeholder's feedback on Sustainable development public disclosure



Share your comment on this report

 Regulator
 Business partner
 Customer
 Creditor
 Shareholder/ investor
 Delta employee
 Student
 Research/ educational institute Media O Community O Student O Sustainable report developer O Others (please specify)...

3.

2. Which rank of age are you in? ○ under 22 yrs. old ○ 22 - 35 yrs. old ○ 36 - 46 yrs. old ○ 46 - 60 yrs. old ○ 61 yrs. old and above

Your	overall satisfaction on this report						
3.1)	Easiness to understand	0	High	0	Moderate	0	Need improvement
3.2)	Attraction of the contents	0	High	0	Moderate	0	Need improvement
3.3)	Content grouping and chronicle	0	High	0	Moderate	0	Need improvement
3.4)	Completeness of material issues	0	High	0	Moderate	0	Need improvement
3.5)	Inclusiveness of stakeholders	0	High	0	Moderate	0	Need improvement
3.6)	Balance of the content	0	High	0	Moderate	0	Need improvement
3.7)	Key indicator mapping to related initiatives	0	High	0	Moderate	0	Need improvement
3.8)	Validity of additional information links	0	High	0	Moderate	0	Need improvement
3.9)	Overall satisfaction level	0	High	0	Moderate	0	Need improvement

4. What are your top 3 subjects ae you interested in?

	4.1)
	4.2)
	4.3)
5.	How should Delta improve our Sustainable Development Report to suit your requirement?
	5.1)
	5.2)
	5.3)

.and you would like to stay connect with Delta's move on these matters: 6. Here's your e-mail address

○ Press release activity ○ Annual and Sustainable Development report ○ Social contribution projects ○ New product launch ○ Others...

^{1.} Which group of reader are you in?

deltathailand.com/en/contact DET Intranet ③ GRI Standards SD	NGs 🔕 National Statistical 📶 Financial modeling 🗮	social science calcul 🔀 Data mining 🌘	UNGC 💽 WEEE 🌆 Towards Data Scien 🔞	UNICEF Workbook 💿 ISO 26000_2010_E 🥅 Sample S	Size Calcula »
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A2 Sample of stakeholder's feedback channels on Delta Thailand and its subsidiaries' websites.

A3 Stakeholder's Consent form



FORM: SD201909

Stakeholder Consent Form

Basic Information of the participant

Name*	
Organization/ Function*	
Age*	Being of the legal age Under 18
Telephone	
e-mail	
Date of interview/ activity	
participation	

* mandatory fields

Acknowledgement and scope of consent:

- I've informed the scope, purpose and the usage of information of this interview.
- I voluntarily participate the interview and I know my right to deny the participation.
- I have acknowledged Delta will responsibly use my information, photo and footage without any harmful mean.
- I have acknowledged these information, photos and footages will not be sold and handed over to other organization body for reproduction, using as marketing data base or any resemble purpose.
- I have acknowledged these information photos/ footages may be published through Delta website, social media pages, new bulletins and public report.
- I hereby allow the reproduction and publication of my information, photograph(s) and/ or footage(s).
- I <u>agree</u> to be quoted <u>directly</u>.
 - I <u>agree</u> to be quoted directly <u>if my name is not published</u> and a made-up name is used.
- I agree that the researchers may <u>publish</u> documents that contain quotations by me.
- I wish to review the photos, footage, notes, transcripts, or other data collected during the interview.

 A4 Sample of Children's Photo's/ footage release form.



FORM: SD201910

Children Photo/ Footage Release Form

Dear Parent/ Guardian/ Teacher:

During _______ (date /fiscal year), Delta Electronics (Thailand) Public Company Limited (hereafter "Delta") takes photographs of CSR activities involving children under your parenthood/ guardianship for public disclosure of its CSR performance. By which incidentally, some photographs/ video may capture your child's participation, directly or indirectly. These photos/ footages may be published through our website, social media pages, new bulletins, billboards, advertisement and public report.

With respect to Children's right, we seek for your written consent in allowing us to publish photos/ footages which may involve your child to the said platforms.

Please do provide your response by selecting your choice below and submitting this form:

Photo/Footage Release Consent:

I hereby allow the reproduction and publication of my child's photograph(s).

I do not allow the reproduction and publication of my child's photograph(s).

Acknowledgement on children's privacy protection:

I have acknowledged Delta will responsibly use my children's photo/ footage without any harmful mean. In addition, these photos/ footages will not be handed over to other organization body for reproduction for any purpose.

Name of parent/ guardian/ teacher:
the parent/ guardian/ teacher of :
(Children's name/ Name of the class and school students are form)

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